

Planning Board Meeting

January 14, 2019

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The Richfield Planning Board held a monthly meeting on January 14, 2019. The meeting was called to order by Dan Sullivan at 7:03 pm. Other members in attendance were Bill Klemm, Mike Reid, and Janet Sylvester

Motion by Sylvester to approve November 26, 2018 minutes, second by Reid. Klemm-yes, Reid-yes, Sullivan-yes, Sylvester-yes.

Motion by Sullivan to approve December 10, 2018 minutes, second by Klemm. Klemm-yes, Reid-yes, Sullivan-yes, Sylvester-yes.

Old Business

Sullivan spoke about the “Barn at Hyder Creek Event Venue” Lead Agency Designation. The EPA Region 2, DOT Region 9, US Army Corps of Engineers, and Otsego County Planning were all contacted to find out their interest in being Lead Agency. Each office has until January 18, 2019 to respond. The Planning Board received a response from the DOT stating; The Department concurs with the Town of Richfield Planning Board serving as Lead Agency for the subject project. Please consider the Department as an Involved Agency with regard to notifications and review of site plans and project documents, especially activities that pertain to, or impact; State Route 28.

Sullivan stated; if work is done in the DOT right of way, the applicant will need to submit a PERM 33- COM. The applicant will need to submit Storm water Pollution Prevention Plan (SWPPP) for review and comment by the Region prior to the permit issuance. Sullivan will follow up with the applicant in regard to the SWPPP.

New Business

The Board discussed how they can improve their meetings and have better communication with the Land Use Officer.

Sylvester would like The Land Use Officer to submit land use permit applications to the Planning Board.

Sullivan would like an agenda put out to the Planning Board the Wednesday before a Planning Board meeting.

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The board discussed the proper way to name a new Chairperson. They questioned if it was the Planning Boards decision or the Town Boards decision.

Sylvester made a recommendation to appoint Dan Sullivan as Planning Board Chairman, second by Klemm. All members were in favor.

Motion by Klemm to Adjourn at 7:41, second by Reid. All members were in favor.

Maggie Young, Clerk